

Call for applications to host awrana2029

The Association of Archaeological Wear and Residue Analysts (AWRANA) welcomes applications from institutions (e.g., universities, research institutes, museums) interested in organising and hosting the forthcoming 2029 AWRANA International Scientific Conference. These triannual conferences aim to promote excellence in research, foster international collaboration, and provide an inclusive meeting for the exchange of knowledge and ideas in the field of traceology.

Application Guideline and Timeline

General information

The proposals are encouraged to include as much of the following information as possible:

- A brief description of the host institution(s) and the proposed conference venue
- Information on location accessibility, including possible transport connections, and accessibility measures
- Potential field excursions
- Any additional information considered relevant to the proposal

Application timeline

Applications to host the next AWRANA Conference follow the timeline below:

- **Call for Host applications** – The AWRANA Board launches the call for proposals.
- **Submission of applications** – Applications are submitted to the AWRANA board via the application form found here: <https://forms.gle/NiPR9ByhqFepRka47> (Aug 31st – Nov 30th 2026)
- **Dissemination of applications** – Applications are circulated via email to the AWRANA members (usually, prior to the General Assembly) (Jan 1st – Jan 31st 2027)
- **Presentation and voting** – Usually, candidates are offered the possibility to briefly present their proposals at the General Assembly, after which the AWRANA members vote*. For any members unable to attend the meeting, voting is also made available through an online form. (Feb 1st – Feb 21st 2027)
- **Results Announcement** – The voting result is announced (Feb 28th 2027)

*NOTE: In the current timeline for applications in 2026, applications will instead be made available for all AWRANA members to vote on digitally.

Tasks of the local Organising Committee and the AWRANA Board

According to article 14 of the AWRANA Association statutes*, the conference is organised primarily by the Host Institution. The AWRANA Board supports the Host Institution in the organisation when requested, and provides travel grants. The AWRANA board is responsible for approving the final programme and budget of the Conference (see below for more information). The General Assembly of the AWRANA association should be programmed during the event (ideally in the early days of the Conference). The official language of the Conference is English. If local legislations require international events to be held in another language, the Organising Committee is invited to provide details on the means they intend to implement to ensure a mutual understanding by all participants.

The **local Organising Committee** is responsible for practical organisation and local logistics including but not limited to:

- Looking for funding to host the Conference
- Booking a suitable venue and facilities
- Defining the dates and duration of the Conference
- Coordinating the scientific programme, including organising thematic sessions where appropriate (the programme must especially ensure that there is enough time for discussion and oral contributions, that there is a good balance between posters and oral contributions, and that the duration of the conference is appropriate)
- Selecting a Scientific Committee and possible keynote speaker
- Coordinating conference registrations
- Liaising with other local institutions, if required
- Providing tea / coffee breaks, social events, and/or additional activities
- Organising the conference bags and name-tags for participants.

The **AWRANA Board**, as representatives of the AWRANA association, is committed to assisting the local Organising Committee wherever possible, including but not limited to:

- Providing a budget for travel grants for students and early-career participants
- Promoting the conference through AWRANA's digital platforms
- Coordinating membership renewals
- Approving the programme and budget of the Organising Committee.

* AWRANA association statutes – Article 14 – Scientific Meetings

1. The Executive Board delegates the organization of the Association's conferences to a local organizing committee, which will be responsible for the venue(s), the programme, and interactions with local institutions.
2. Papers submitted for presentation at scientific meetings will be selected through a peer-review process conducted by the conference organizing committee.
3. The conference programme and budget must be approved by the Executive Board members prior to the conference.

Scientific Committee and Abstract Review

A Scientific Committee is established to review submitted abstracts for the conference. The Committee is chosen by the local Organising Community - with the support of the AWRANA board if needed - and is responsible for:

- Reviewing all submitted abstracts.
- Ensuring the scientific quality of the Conference programme.
- Recommending whether each contribution should be accepted as an oral presentation or a poster.

The scientific programme is coordinated jointly by the Scientific Committee and the local Organising Committee and, if needed, the support of the AWRANA Board.

Travel Grants for Student and Early-Career Researchers

Applications for grants for travel and accommodation costs are made available for attendees of every AWRANA Conference. These grants are intended predominantly for students or early-career researchers.

The AWRANA treasury evaluates how much budget can be allocated to the travel grants. If the Host Institution is able to provide additional funding, these can also be allocated for travel grants. A dedicated call (with guidelines and criteria) for travel grants is opened prior to the conference.

Publication of Conference Proceedings

All accepted abstracts are published electronically on the official conference website (organised by the host), and the final programme and book of abstracts are published as a record on the AWRANA website.

Following the conclusion of the event, the local Organising Committee are encouraged to explore opportunities for the publication of Conference proceedings or special issues. The AWRANA Board can offer assistance if required.